

**Notice of Annual Meeting of Amberwoods Homeowners' Association, Inc.
Wednesday March 11, 2020 7pm**

AMBERWOODS
Homeowners' Association Incorporated

www.amberwoods33433.org
amberwoods33433@gmail.com

Post Office Box 2054
Boca Raton, FL 33427

Notice of Board of Directors' Organization Meeting

The Board of Directors Organizational Meeting of Amberwoods Homeowners' Association, Inc. was held on Wednesday, March 11, 2020 at the Veranda Club at 6061 Palmetto Circle North, Boca Raton, FL 33433.

**Board of Directors Organization Meeting
March 11, 2020
Agenda/ Minutes**

<p>Call to order, introduce Board members attending Toby Maners - present Glenn Calabrese - present Debbie Covitz - absent Julie Goodwin - present Jill DePalo - present Lee Hasson – by conference call Mike Lynch – present Mark McCollough - present Caryn Pomeranz - by conference call</p>
<p>Proof of Due Notice of Meeting - Notice given at Annual Meeting March 2, 2020</p>
<p>Reading and disposal of any unapproved minutes – Motion made by _Glenn_, seconded by _Jill_: Approve (and waive reading) Minutes from Feb 5, 2020 Board Meeting: In Favor: All Against: None</p>
<p>Reports of Officers and Committees - none</p>
<p>Election of Officers - President – Toby Maners - Vice President – Glenn Calabrese - Treasurer – Debbie Covitz - Secretary – Julie Goodwin</p>
<p>Unfinished business - none</p>
<p>New Business Depository - Motion: Approve bank resolution, requiring that all debits are to be signed by at least two of the named officers. In Favor: All Against: None Insurance - Motion: Direct the corporate secretary to report the status of insurance, including directors' and officers' liability coverage, at the next regular directors' meeting. <i>Deferred to April 1, 2020 Board Meeting and report on 3 bids for Gen Liability with D&O Liability rider.</i> Counsel - Motion: Designate counsel contacts (President & Treasurer) In Favor: All Against: None Meetings - Motion: to schedule regular Directors' meetings (First Wed of each month at 7pm at the Veranda Club and setup a recurrent conference call due to coronavirus restrictions) In Favor: All Against: None Motion: to designate location to post meeting notices (at the 4 entrances) In Favor: All Against: None Motion: to set meeting and inquiry procedures (Email to HOA email address) In Favor: All Against: None</p>
<p>Other Topics/Other Business from Directors – None Motion: Approve letter to go to all owners with 03/02/2020 Annual Member meeting results and 03/11/2020 Board Organization meeting results (194 to receive via email, 21 to receive letters via USPS). In Favor: All Against: None</p>

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| <ul style="list-style-type: none">- All Board members to review Property Manager documents (proposed contract, HOA attorney addendum, Toby's comments) and have comments for next Board meeting on 04/01/2020.- All Board members to review Amberwoods Restrictions, By-Laws, Articles of Incorporation (located on amberwoods33433.org) and sign HOA Board Member Certification within 90 days of election.- All Board members were provided an alphabetical list of owner names and addresses.- Toby will request HOA attorney to file and have recorded the By-Laws Amendment regarding annual member meeting location, day, time approved at 03/02/2020 annual members meeting. |
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<p>Motion to Adjourn (Toby motion/ Glenn seconded motion) at 7:50pm</p>
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<p>In Favor: All Against: None</p>
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